

Board in Attendance: Arthur Trapp, Bob Oyer, Sheila Maio & Mike Mellinger PM,

10:00 am meeting called to order by Arthur Trapp

May Minutes – Reviewed, accepted and signed.

There was one hearing for a tote violation held. No fine assessed. If there is a repeat violation there will be a second level fine assessed without a hearing.

Mike Mellinger presented the May and June finances. The June reserve balance was \$18147.93. The Cash Operating balance was \$598.58 with an account receivable of \$725.60

The Board discussed and accepted a request to fix the steps at 5622-5634 Appalachian View. The Board ordered the extra steps installed next to the driveway removed and mulch added. The steps are nonstandard and not needed.

The Board requested that bids for mulch be gotten. The board also requested a bid for rain sensors if not installed.

The Board asked that a letter be sent to the Owner at 5626 University Village View requesting information about the damaged grass on his patio. No action until a response is received.

The September meeting was moved to September 26, 2011 to ensure a quorum.

11:00am Meeting adjourned

Arthur Trapp
President

Mike Mellinger
Property Manager